



ALAMEDA COUNTY CONGESTION MANAGEMENT AGENCY

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CALL FOR PROJECTS

2003/2004 TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM MANAGER (40%) FUNDS:

TRANSIT DISCRETIONARY PROJECTS

August 25, 2003

Dear Project Sponsor:

The CMA is requesting project submittals for the Transportation Fund for Clean Air (TFCA) Program Manager Funds for the FY 2004/2005 and FY 2005/2006 Transit Discretionary Program (30% Program). Project applications are due at the CMA Office, 1333 Broadway, Suite 220, Oakland, no later than 3:00 P.M. September 26, 2003.

As the overall program manager in Alameda County, the CMA is responsible for programming 40% of the additional \$4 vehicle registration fee collected in Alameda County. The CMA will use 5% of the funds for program administration. Pursuant to the CMA's adopted Program guidelines, the remainder of the funds will be distributed as follows:

- Guarantee Program - 70% allocated to cities/county based on population, minimum \$10,000
- Transit Discretionary - 30% allocated to the discretionary program for transit-related projects.

The FY 2003/2004 70% program was approved in the spring of 2003. The next call for projects is scheduled to be released in December 2003 for the FY 2004/2005 program. Beginning with the 1998/1999 cycle program, the CMA began programming the 30% discretionary transit component (Transit Discretionary) of the program on a two-year basis. The Transit Discretionary two year program (FY 2004/2005 and FY 2005/2006) is being advanced with this call for projects to allow transit operators to incorporate any funding received into their 2004/2005 budget process.

There will be approximately \$878,000 in new programming capacity available for the FY 2004/2005 and FY 2005/2006 transit discretionary program. As part of the project evaluation process, staff will include a recommendation regarding which of the

proposed projects will require funding in the two fiscal year periods.

The minimum funding level for project requests in the program is \$50,000. If necessary, sponsors are encouraged to include other supplemental funds in order to implement larger projects.

The CMA will measure the effectiveness level of TFCA funded projects using the TFCA cost of the project divided by an estimate of the total tons of emissions that are reduced due to the project. The overall aggregate cost-effectiveness of the Alameda County TFCA 40% Program must be \$90,000 per ton or lower. Individual projects may exceed the \$90,000 per ton limit, but may not exceed \$100,000 per ton, as long as the overall aggregate cost effectiveness requirement is met. It should also be noted that projects with a better cost-effectiveness will be favored in order to meet the overall \$90,000 per ton requirement.

Timely Use of Funds

Sponsors are reminded that the Program Manager (40%) program is subject to the CMA's adopted timely use of funds policy. Unless an exception is requested in the application, sponsors must:

- 1) Execute the fund transfer agreement within three months of receipt from the CMA,
- 2) Begin initiation of the project/program within three months of executed funding agreement,
- 3) All TFCA funds must be expended within two years of first transfer of funds from the Air District to the CMA,
- 4) Sponsors must submit requests for reimbursement at least once per fiscal year.–Requests must be submitted within six (6) months after the end of the fiscal year, defined as the period from July 1 to June 30. All final requests for reimbursement must be submitted no later than six (6) months after the end of the fiscal year in which the project was completed,
- 5) Sponsors must submit annual progress reports within the period established by the Air District, and
- 6) Sponsors must submit required post-project monitoring reports within three months after the post-project evaluation period.

Application Packet

The application packet enclosed includes the following:

Attachment A-B	2003/2004 TFCA Funding Application	Forms
Attachments C	BAAQMD Guidance on Cost Effective Projects	Reference Information
Attachment D	Input Data Charts: to calculate cost-effectiveness	Forms
Attachment E	Transportation Control Measures	Reference Information
Attachment F	Project Monitoring Requirements	Reference Information

Sponsors will be required to collect data for monitoring requirements and submit annual and final project reports for TFCA-funded projects. Information on monitoring requirements and annual/final report outlines are also included in the packet (attachment F).

Schedule

August 25, 2003	Call for Projects
September 26, 2003	Applications Due to the CMA
November 2003	Draft Program List Circulated for Comment
December 2003	CMA Board to Adopt Final Program
February, 2004 (est.)	BAAQMD adoption of the Final Program (Any funds spent on projects prior to the BAAQMD Board approval of the projects are ineligible for TFCA reimbursement.)

If you have any questions please contact me at (510) 836-2560.

Sincerely,



Matt Todd
Senior Transportation Engineer

Attachments